USE OF INFORMATION TECHNOLOGY IN THE COLLEGE

The institution has been employing the Information Technology for past many years and these techniques are still quite significance in the teaching process. The use of computers and online material has been very useful and has yielded surprising results. The institution has as many as 80 computers and each department has been provided with a complete set of IT tools which comprises of a desktop, monitor, UPS, printer, scanner, and Internet connection. The computer laboratory has 35 computers with all facilities. This computer laboratory is equipped with language lab software, digital library software; Customer Relationship Management Software and other useful software. The use of overhead projectors and LCD Projectors prove to be very important for the classrooms and other programs like seminars, workshops, virtual meetings, and other programmes which the department directs to make their show and participation of teachers and student. Some professors have made their own YouTube channels for online teaching during the pandemic of Covid-19. All the teachers used online teaching techniques during that dreadful period and this technique is still in vogue. Computerized notes prepared by teachers are distributed in the Whatsapp groups of students and other information is also imparted through this platform. The Whatsapp is also very useful for sending information for quick response from all concerned. The Department also uses Whatsapp for information. Online recorded lectures are available on the e-shiksha platform of Higher Education Department of MP. Interactive boards and smart class are functioning very efficiently in the institution. The college being a constituent institution of the Higher Education Department uses various platforms for the welfare of students such as the website of the Department, MP Online Portal, website of Vikram University to which it is affiliated, Swayam Portal of the Central Government, UGC website, INFLIBNET, N-List for library etc. Teachers prepare Power Point Presentations on various topics for making their teaching smooth and easy. The whole campus of the college is Wi-Fi enabled so that the users of Computers and Smart-phones should have access to the useful study material. The Photocopy machines provide the reprographic facility. For the sake of taking feedback and other information from various agencies including students and other beneficiaries Google forms have been developed by the college and are shared through various links. The hard disks of computers are indeed useful for keeping the records safe, pen-drives are also used for this purpose. Most of the meetings are organized through video conferencing, Google Meet, Zoom, Microsoft Teams etc. Open Broadcaster Software is also used for video recording. Screenshots and Screen recording is used for recording YouTube lectures. The college provides facilities for all these things. The students and teachers are given training to operate computer so that they might themselves work on computers without the help of operators. Useful videos from various other sources have also been downloaded to show the students for better learning. The website of the college provides open access of important information to students and public.